

**Arizona Invasive Species Advisory Council Meeting (AISAC)  
Research & Information Management Work Group Session  
Monday, September 22, 2008 Meeting Minutes**

**Attendees:**

McMahon, Tom (AGFD)  
O'Brien, Chantal (AGFD)  
Umeda, Kai (U of A, Cooperative Extension)  
Northam, Ed (Southwest Veg. Management; Cooperative Weed Management)  
Randall, Kris (USFWS)  
Moorhead, Brian (SRP)  
Brock, John (ASU, retired)

**Call to Order**

Tom McMahon called the meeting to order at 10:05am at the University of Arizona Maricopa County Cooperative Extension Office, Palo Verde Room, located at 4341 E. Broadway Road, Phoenix, AZ 85040.

**Welcome & Introductions**

The meeting commenced with introductions.

**Approval of Minutes** (from August 15, 2008 meeting)

Motion to accept – Chasa O.

2<sup>nd</sup> by John B., Minutes approved by unanimous vote.

**Review and discuss the Research & Information Management Charter Objectives**

Chasa O. lead discussion on funding aspects and had some corrections to minor grammatical errors.

**ACTION ITEM** – Tom Mc will email Chasa O a complete list of WG members for inclusion on the current Charter.

Discussion revolved around products and deliverables section. The group discussed providing actual dates for immediate actions from the AISMP Implementation Matrix. Chasa O will add these as needed. The WG also requested that the revision dte be updated. Chasa O will update Charter.

MOTION – Kris R motioned that the Charter (with these minor revisions) be accepted for presentation to the AISAC on November 4, 2008. Chasa O 2<sup>nd</sup> with no discussion and unanimous approval from the WG.

**Discuss Council Vacancies**

Tom Mc opened discussion on impending Council vacancies (re: cattle growers and ranching; pet industry; mining industry; native American community) and asked for any ideas or leads to fill these vacancies. There was also discussion revolving around re-populating the A&O workgroup. The WG members felt they were more than accepting of new members, but they did not need to be actively pursuing any further membership.

**iMap Invasives Discussion**

Tom Mc lead discussion around written update sent to Council from Sabra Schwartz (AGFD). The iMap Invasives Arizona site will become live on September 26, 2008. The group discussed the \$7500 startup fee and the \$5000 yearly maintenance fee for the site. GITA felt this was a

tremendous bargain for the service. Tom Mc was asked to send the current “iMap Invasives” pre-link to WG members.

The request was made for deliverables to be placed on the impending AISAC invasive species site (The Center). At this point, it will be housed (portal) through GITA and administered by AGFD personnel as a static site. **ACTION ITEM** – Chasa O will work on an invasive species “experts list” to be placed on this static site.

Discussion continued about grating opportunities being placed on this site. WG decided that for the time being this information would be sent to Tom Mc for inclusion on the AISAC site. Chasa O also mentioned that this site would be a good place for the database of literature, with possibly a list or link up capabilities. However, we need to check into copyright rules for direct linkages.

### **Work Group ACTION ITEMS**

- Tom Mc will email Chasa O a complete list of WG members for inclusion on the current Charter
- Chasa O will work on an invasive species “experts list” to be placed on this static site.

### **Future Agenda Items**

- Select fields for subject matter database
- Review and critique list of grant/funding opportunities (specific to R&IM WG) for ultimate inclusion on website, as described in AISAC Implementation Matrix 58
- How to populate database of experts (voluntary?? Ultimately fully populated in time, but the impending IS Workshop will assist)
- Pick target date for Invasive Species Workshop in Arizona (prioritize current and potential threats; possibly fall of 2009)
- Formulating report for November 4 AISAC meeting

Next WG meeting will be on October 16 at 1:30pm at the Maricopa County Cooperative Extension Office, Saguaro Room. The WG is reminded that there is also an AISAC Work Group Coordination/Funding Meeting on October 22 at 1:00pm at the Maricopa County Cooperative Extension Office, Palo Verde Room

**Meeting adjourned at 11:4pm**